



Stainton Church of England Primary School

Curriculum Committee Terms of Reference

General Terms

- To act on matters delegated by the full governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the School Improvement Plan
- To consider safeguarding and equalities implications when undertaking all committee functions.

Quorum

- There must not be less than three governor committee members at each Curriculum Committee.

Meetings

- The Curriculum Committee will meet once each half term, usually in the second half of each term or more frequently if required.
- The committee must nominate a chair and clerk. The clerks position cannot be the headteacher.
- Committee meetings are not open to the public but minutes can be made available. Information relating to a named person or any other matter that the committee considers to be confidential does not have to be made available for inspection.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number.
- In the absence of the clerk, the committee shall choose a clerk for that meeting from among their number. This must not be the headteacher.
- The draft minutes will be circulated with the agenda for the next ordinary meeting of the full governing board and will be presented at the meeting by the chair (or in their absence, a member of the committee)
- Any decisions taken must be determined by a majority of votes of committee members present and voting – but no vote can be taken unless a majority of those present are governors.

Curriculum Planning and Delivery

- To review, monitor and evaluate the curriculum offer.
- To recommend for approval to the full governing body the:

Self evaluation form

School Improvement Plan

Targets for Improvement to the governing body.

- To develop and review policies identified within the school's policy review programme and in accordance with its delegated powers (e.g. sex education and pupil behaviour/ discipline).
- To ensure that the requirements of children with special educational needs and / or disabilities (SEND) are met, as laid out in the Code of Practice, and receive termly reports from the Headteacher / SENDCo and SEND Governor where appointed.

Assessment and Improvement

- To monitor and evaluate the effectiveness of leadership and management.
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of attainment.
- To monitor and evaluate rates of progress and standards of attainment by pupils, including any underachieving groups.
- To monitor and evaluate the impact of continuing professional development on improving staff performance.
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To monitor and evaluate provision for all groups of vulnerable children(e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and attainment.
- To regularly review the Assessment Policy and to ensure that the policy is operating effectively.
- To consider recommendations from external reviews of the school (e.g. Ofsted or from the LA General Advisers), agree actions as a result of reviews and regularly evaluate the implementation of recommendations.
- To ensure that all children have equal opportunities.
- To advise the resources committee on the relative funding priorities to deliver the curriculum.

Engagement

- To monitor the school's publicity, public presentation and relationships with the wider community.
- To identify and celebrate pupil achievement
- To oversee arrangements for educational visits, including the appointment of a named EVC Co-ordinator.
- To ensure all statutory requirement for the reporting and publishing information are met and the website content is fully compliant and presented in an accessible way.