



Stainton C of E Primary School

Google Meet Tutorial Session Rules

- Find a quiet place with very little background noise to set up your computer as it can cause interference with the audio quality.
- Your computer should be in a communal area of your house that can be easily supervised, not your bedroom.
- Make sure you are ready and on time at the designated time slot that your teacher has scheduled. That includes, making sure you have been to the toilet, you are suitably dressed and perhaps having paper and pencil.
- Find the best place in your house where your wifi works best.
- Remember where the camera is located on your device.
- When you arrive on the *Google Meeting* room, mute your sound whilst everyone logs on. Your teacher may have a starter activity.
- Language must be appropriate and we request that any adults or children nearby are mindful of this.
- Don't take screenshots or screen recordings of virtual classrooms.
- Be mindful of your background.