



Stainton Stars After School Club – Further Information

- Bookings forms are available on our website www.stainton.cumbria.sch.uk or by contacting school via email (admin@stainton.cumbria.sch.uk) / telephone (01768 840673) or by calling in at the office.
- A separate registration form should be completed for each child.
- Sessions are either:

3.15 pm to 4.30 pm	- £4.00 per child
3.15 pm to 5.30 pm	- £7.50 per child
- Food is included in the cost.
- You will be charged for the hours booked whether or not the place is taken as we will already have staffed the club. Any cancellations / alterations should be made 5 school days in advance to avoid being charged.
- Invoices will be sent retrospectively at the start of the following month.
- We accept Childcare Vouchers for payment.
- Staff will record the time your child is collected.
- Children booked in until 4.30 pm but collected after this time will be charged for a full session (£7.50).
- If you book for 5.30 pm but collect your child earlier you will be charged £7.50.
- Please ensure prompt 5.30 pm pick up's as staff do have other commitments. A penalty of £5 per 15 minutes will be charged for pick-ups after 5.30 pm.
- For safeguarding purposes all children must be collected and signed out by a parent / authorised person. ASC staff are not permitted to sign your child out.
- Children attending ASC can still attend teacher-led clubs after school. Costs will remain the same.
- Please use the intercom system at the front door when collecting from ASC.
- The mobile phone for After School Club is 07340 027 509 if you need to contact the club and cannot get through on the school telephone.

