



STAINTON CHURCH OF ENGLAND PRIMARY SCHOOL
Stainton, Penrith, Cumbria, CA11 0ET
Telephone: 01768 840673

Headteacher: Mrs R Wilson
Chair of Governors: Mrs C Dawson
Business Manager: Miss N Swainson

Permanent After-School Club Assistant Vacancy
Part Time: Term Time Only

6.45 Hours: Wednesday, Thursday and Friday (3.15pm – 5.30pm)

This role is to commence on 1st September 2026

Paygrade: 3 £24, 796 pro rata (plus the national living wage top up to £13.45 per hour)

Stainton C of E Primary School,
Stainton, Penrith, Cumbria, CA11 0ET
Number on Role: 101 + Nursery (age range 3 – 11)
Headteacher: Mrs Rachael Wilson
Telephone 01768 840673
Email: admin@stainton.cumbria.sch.uk

The Governors of Stainton CE Primary School wish to appoint an After-School Club assistant to support our very successful After-School Club. This post will be working alongside our current member of staff, delivering safe, creative and interactive provision for our children who attend After School Club.

We are looking to appoint a highly motivated, energetic and caring practitioner. The successful candidate will enjoy working with children and adults, and can deliver a varied range of activities.

The successful candidate must hold a qualification, at least the equivalent to NVQ Level 3.

The successful candidate will:

- Be caring, conscientious and committed to providing the best for our children;
- Be well organised and able to work as part of a team;
- Be committed to the highest standards of child protection and safeguarding;
- Uphold the school's Christian ethos and values.
- Have excellent interpersonal and communication skills;

The Main Duties will include:

- Creating a safe, welcoming and friendly environment; delivering high quality opportunities for the children;
- Providing inclusive practice, ensuring all children can be involved in the activities offered;
- Supervision of the children throughout the activities;
- Being a positive role-model for children and other adults;
- Supporting the children by promoting positive behaviour and following the school behaviour policy;
- Supporting the day to day organisation of the After-School Club;
- Passing on correspondence to teachers from parents/carers and vice versa.

We can offer:

- A welcoming, caring and enthusiastic team;
- A pleasant working environment;
- Welcoming and well-mannered children;
- A positive and supportive ethos.

Stainton C of E Primary is committed to safeguarding and promoting the health, safety and welfare of children and young people. We expect all staff and volunteers to share and adopt this commitment. References will be taken up, and the successful applicant's appointment will be subject to an enhanced DBS check. Appointment is conditional upon its satisfactory return.

Visits to the school are warmly welcomed and can be made by contacting the school office (01768 840673). Application forms and further details are available from:

- The school website www.stainton.cumbria.sch.uk

By emailing the school office admin@stainton.cumbria.sch.uk

We welcome visits to the school - please email or telephone school for an appointment. Closing date for applications is Friday 26th June at noon.

Interviews will take place week commencing Monday 29th June 2026

We also have a vacancy for a part-time Teaching Assistant, and it would be preferable if the roles could be combined for the successful candidate (but this is not essential). We welcome applications from those interested in either position and will consider flexible arrangements for the right candidates.